



Rocky River Early Childhood PTA

Donation Parameters

Rocky River Early Childhood PTA (RRECPTA) recognizes the need for assistance in Rocky River and the western suburbs of Cleveland. Our charitable donation activities are focused on two key initiatives:

Projects for the welfare or enrichment of preschool-aged children.
Projects that are related to education or child development.

To help us evaluate all requests fairly and consistently, all requests must be submitted in writing using RRECPTA's Application form. Requests must also meet the following basic criteria:

- The organization must be non-profit, specifically a §501(c)(3).
- **Deadline: Applications must be postmarked by March 1, 2011.**
- All requests must be submitted to the attention of:

Mary Kate Farrar Vega
Rocky River ECPTA
Donations Committee
21600 Center Ridge Road
Rocky River, OH 4116

The following types of requests fall outside of our guidelines and will not be considered for support:

- Requests to support individuals
- Requests from political organizations or candidates
- Requests from 3rd parties to raise funds for a charity
- Organizations that are in any way exclusive
- Requests for multiple year commitments

If your organization has multiple projects that you would like us to consider, please submit separate applications for each project with an explanatory cover letter. Everything should be submitted **at one time** for all of the projects.

Applications are reviewed once per year, shortly after the March 1st deadline. Awards are made in late April and all applicants are notified at that point. The preferred timing to submit an application is September thru the following February, though we will accept them at any time. Applications received after March 1st will be held and reviewed the following year.

We make an effort to completely fulfill the donation requests of awardees. Budget constraints, however, sometimes permit us to only partially fulfill a request.

Thank you for your efforts to make a difference in the community. We look forward to considering your request.